

## Default Question Block

### PILOT: Academic Engagement and Innovation Grants Faculty Request Form

Faculty Proposals due April 24th, 2014 for either Fall 2014, Spring 2015, or Summer 2015 courses

Proposals due October 30th, 2014 for either Spring 2015, Summer 2015, Fall 2015, or Spring 2016 courses

#### OVERVIEW:

The Academic Engagement and Innovation Grants program supports faculty initiatives to promote student engagement and innovation within new or existing undergraduate courses at any level. The pilot program is part of a larger university "Graduate Success" initiative focused on advancing graduates to the next step along the career path of their choice.

Responsive proposals will increase undergraduate student engagement and provide "hands-on" experience in students' fields of study. Applicable course enhancements should, in most cases, engage all students enrolled in a course and may include, but are not limited to, the following:

- Inclusion of research projects in courses (group and/or individual projects)
- Scholarship-in-Practice & capstone courses
- Integration of internship experiences
- Industry & government academic partnerships through undergraduate coursework
- Project/Product-oriented service-learning/community-based learning
- Integration of product-oriented entrepreneurship and/or social innovations

The program especially encourages:

- Interdisciplinary, collaborative, and cross-listed courses
- Enhancements that affect multiple courses, courses with significant enrollment, and/or that add a great deal of depth to a smaller-enrollment course
- Inquiry-based pedagogy, where appropriate
- Student presentations at the Undergraduate Research Symposia and other university events
- Archiving in university's DigiNole institutional repository and/or FSU's Career Portfolio program

There are two categories of grant support in the pilot program: 1) Graduate Student Personnel Support and 2) Materials and Course Enhancement Expenses. Faculty may apply for one or both categories of support.

#### Category 1) Graduate Student Personnel Support

Within this category faculty may select one of two graduate student personnel options depending on the type of course enhancement they wish to implement. Faculty would normally only apply for ONE kind of graduate student personnel support:

**Graduate Research Consultants (GRCs):** GRCs are graduate students (selected by the faculty instructor of the course) and receive a \$1,000 stipend for work over the term to assist/coach/mentor undergraduates on a course-based RESEARCH project. Faculty may request a GRC as deemed appropriate for the projects to be undertaken in the course, but a typical ratio would be one GRC per 30-35 students. Please keep in mind the workload limitations of a \$1,000 stipend (typical workloads might be around 40 hours over the term, but are capped at 60 hours for the semester). Faculty may request more than one GRC per course. GRCs are not instructors and not TAs.

**Academic Engagement Associates (AEAs):** AEAs are graduate students (selected by the faculty instructor of the course) and receive a \$1,000 stipend for work over the term to assist/coach/mentor students on a NON-research-based project (e.g., an AEA serves as a liaison between an instructor and a community-based organization in a service-learning or internship-based project) in the course. Faculty may request an AEA as deemed appropriate for the projects to be undertaken in the course, but a typical ratio would be one AEA per 30-35 students. Please keep in mind the workload limitations of a \$1,000 stipend (typical workloads might be around 40 hours over the term, but are capped at 60 hours for the semester). Faculty may request more than one AEA per course. AEAs are not instructors and not TAs.

#### Category 2) Materials and Course Enhancement Expenses

Faculty may request funding to pay for materials/expenses necessary to implement their proposed course enhancement. Note: There is a suggested ratio of \$500 of materials/expenses funding per 30-35 students in the course, though faculty may apply for more if justified. There is a limited pool of overall pilot program funding. You must itemize the request in the grant application form.

**Notes:**

- Course enhancements funded through this initiative must result in culminating student projects/products that are presented/shared/published and are archived (via a website, FSU's DigiNole institutional repository, or some other means).
- Proposals must include a plan to assess the impact of the proposed enhancements. The results of this assessment are required for renewal.
- In the program's pilot round, proposals to support online courses will not be accepted. This policy will be reexamined after the pilot term is complete.
- Graduate students are currently not permitted to submit a request, but faculty supervisors may submit a request for a course that is primarily taught by graduate students.
- Grants are initially offered for a single semester or a year. After the first semester/year, faculty can apply for a two-year renewal based on demonstrated results in initial pilot period. However, courses are funded with the anticipation that the department or college will eventually assume long-term funding responsibility.
- Faculty members may apply for support for multiple courses, but they should generally submit a separate application for each course for which they are seeking support. In some cases, a faculty member may apply for support for two or three small courses in a single application if a single grant will be shared amongst those courses (e.g., one GRC is shared among two small courses). In these shared cases, only one faculty member needs to submit an application, though the information for the other faculty member(s) teaching the courses should be noted in the space provided.
- You must have approval from your department chair and dean (or representative) prior to submission. If the course is cross-listed between multiple departments, you must obtain the approval of the chairs of each department. The final question of the survey asks you to affirm chair and dean (or representative) approval. Prior to the faculty committee's evaluation of grants, we will seek confirmation of support from deans and department chairs.
- You CANNOT save the data on this form before submission, so you MUST complete it in one sitting. Thus, it is recommended to compose your longer responses in a word processing software and then copy and paste the responses to this form.

**Faculty Information**

First Name

Last Name

Email

Phone

Department

**Course Information (you must submit a separate application for each course you are seeking support unless you are asking for one grant to be split among two or three small courses)**Course Prefix(es) and Number(s)  
(e.g., PHI2630)

Course Name(s)

Expected # of Undergraduate  
Students

Expected Class Day(s)/Time

Expected Class Location(s)

**If you are asking for one grant to be split among two or three small courses, please include the name(s) and contact information of the other faculty members teaching the other course(s) here:**

**Please select the semester(s) in which this class will be taught and for which you are seeking grant support.**

- Fall 2014
- Spring 2015
- Summer 2015

**Please select the kind(s) of course enhancement for which you are seeking assistance.**

- Inclusion of research projects in courses (group and/or individual projects)
- Scholarship-in-Practice & capstone courses
- Integration of internship experiences
- Industry & government academic partnerships through undergraduate coursework
- Project/Product-oriented service-learning/community-based learning
- Integration of product-oriented entrepreneurship and/or social innovations
- Other

**Grant Support, Category One: Graduate Student Personnel Support****Are you applying for graduate student personnel support? In so, please select the type of graduate student personnel support for which you are applying. You would normally only apply for ONE kind of graduate student personnel support.**

- Graduate Research Consultants (GRCs):** GRCs are graduate students (selected by the faculty instructor of the course) and receive a \$1,000 stipend for work over the term to assist/coach/mentor undergraduates on a course-based RESEARCH project. Faculty may request a GRC as deemed appropriate for the projects to be undertaken in the course, but a typical ratio would be one GRC per 30-35 students. Please keep in mind the workload limitations of a \$1,000 stipend (typical workloads might be around 40 hours over the term, but would be capped at 60 hours for the semester). Faculty may request more than one GRC per course. GRCs are not instructors and not TAs. See [here](#) for more information about the graduate research consultant option.
- Academic Engagement Associates (AEAs):** AEAs are graduate students (selected by the faculty instructor of the course) and receive a \$1,000 stipend for work over the term to assist/coach/mentor students on a NON-research-based project (e.g., a service-learning or internship-based project) in the course. Faculty may request an AEA as deemed appropriate for the projects to be undertaken in the course, but a typical ratio would be one AEA per 30-35 students. Please keep in mind the workload limitations of a \$1,000 stipend (typical workloads might be around 40 hours over the term, but would be capped at 60 hours for the semester). Faculty may request more than one AEA per course. AEAs are not instructors and not TAs.

**How many GRCs are you requesting?****How many AEAs are you requesting?**

**Have you identified the graduate student(s) who will serve as your GRC or AEA? This is not necessary, but if so, list the student's name(s), department(s), degree program(s), and university email address(es) below. Please be sure to discuss this particular choice with your department chair in order to avoid any conflicting requests :**

**How might your instructional methods/approaches/pedagogy be changed or adapted to include the projects funded by an Academic Engagement and Innovation Grant?**

**Grant Support, Category Two: Materials and Course Enhancement Expenses**

**Are you applying for materials/expense funding to assist with the implementation of your proposed course enhancement? Note: A suggested ratio is \$500 per 30-35 students in the course, though you can apply for more if needed and justified. You must itemize the request in the following question.**

- Yes
- No

**Please itemize the expenses necessary to support the course. Use the column on the right to list the total expense for each line. Note: A suggested ratio is \$500 per 30-35 students in the course, though you can apply for more if needed and justified.**

Expense 1	<input type="text"/>	<input type="text" value="0"/>
Expense 2	<input type="text"/>	<input type="text" value="0"/>
Expense 3	<input type="text"/>	<input type="text" value="0"/>
Expense 4	<input type="text"/>	<input type="text" value="0"/>
Expense 5	<input type="text"/>	<input type="text" value="0"/>
Expense 6	<input type="text"/>	<input type="text" value="0"/>
Expense 7	<input type="text"/>	<input type="text" value="0"/>
Expense 8	<input type="text"/>	<input type="text" value="0"/>
Expense 9	<input type="text"/>	<input type="text" value="0"/>
Expense 10	<input type="text"/>	<input type="text" value="0"/>
<b>Total</b>		<input type="text" value="0"/>

**How will the materials/expense funding enrich your course and why is this funding necessary to execute your proposed enhancement/student project?**

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**Please provide a brief description of your course:**

**Have you integrated a research or other "hands-on" academic engagement component into this course before? If so, how?**

**Please briefly outline one or two sample possible research/academic engagement projects that could be integrated into your course with the help of an Academic Engagement and Innovation Grant. Students can support/lead/direct individual and/or group projects, but it is expected that all students in the course will undertake the enhancement project.**

**How do you plan to integrate the Graduate Research Consultant/Academic Engagement Associate into your course? In what ways will the GRC/AEA interact with the students (e.g., occasionally in-class [generally GRCs/AEAs should not attend all classes], individual or group consultations, e-mail interaction, etc.)? How will you support/mentor your GRC/AEA during the course? Finally, what would be your general expectation for the number of hours that your GRC/AEA will work and when will those hours generally take place (keep in mind an average of about 40 hours, with an upper-end limit of 60, which would include any time the GRC/AEA spends attending class)?**

**How will the students present or share their research findings or other academic engagement projects? (e.g., in-class presentation, university undergraduate research symposia, department or college mini poster session [OUR has easels and poster boards you can borrow], performance, digital medium, publication, etc.) Courses funded through this initiative must have a presentation/sharing component. Please also describe how the students' projects will be archived.**

**Please describe how you plan to evaluate the success of your grant funded course enhancement. Grant renewal for each semester will be contingent upon completion of assessment.**

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**Are you willing to participate in the evaluation of the program over the course of the semester and have your students complete brief surveys evaluating the program?**

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- Yes
- No

**Please upload a copy of your current syllabus (unmodified or modified to reflect a research/engagement component) for the course. If no syllabus exists yet, please upload a course overview (including course outline, if possible).**

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No file chosen

**I affirm that my department chair and dean (or representative from my dean's office) has approved this request.**

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- Yes
- No

**Please write the names and email addresses of your department chair and dean (or representative) from which you gained approval to submit this application. Please also include the date(s) approval was obtained.**

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Dean (or representative) name	<input type="text"/>
College	<input type="text"/>
Email Address	<input type="text"/>
Date Approval Was Obtained	<input type="text"/>
1st Department Chair Name	<input type="text"/>
Department	<input type="text"/>
Email Address	<input type="text"/>
Date Approval Was Obtained	<input type="text"/>
2nd Department Chair Name (only if cross-listed course)	<input type="text"/>
Department	<input type="text"/>
Email Address	<input type="text"/>
Date Approval Was Obtained	<input type="text"/>

**Is there anything else you wish the grant evaluation committee to know about your proposal?**

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**Thank you for completing the application for an Academic Engagement and Innovation Grant! Please press next to submit your application.**

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**Error**

Bad Request  
OK